



# MOUNT SAINT MARY ACADEMY

*Sponsored by the Sisters of Mercy*

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## **New Student Registration Checklist**

In order for your child to register at Mount Saint Mary Academy, the following information is needed. Please use this form to ensure that all pertinent information is returned to us before the first day of school. **All forms should be completed for each child separately.**

\_\_\_\_\_ School Registration Form

\_\_\_\_\_ Copy of Birth Certificate

\_\_\_\_\_ \$300 Non-Refundable Placement Fee

\_\_\_\_\_ Tuition Agreement

\_\_\_\_\_ Handbook Acceptance Form

\_\_\_\_\_ Internet & Computer Use Policy

\_\_\_\_\_ After School Care Agreement Form (check occasional use on the form even if you don't think you will use this service)

\_\_\_\_\_ Over the Counter Medication Form

\_\_\_\_\_ Copy of latest medical physical exam signed and dated by the child's physician

\_\_\_\_\_ Copy of latest immunization schedule signed and dated by the child's physician