



MOUNT SAINT MARY ACADEMY

Sponsored by the Sisters of Mercy

2018-2019 Intent to Return Form

Thank you for entrusting Mount Saint Mary Academy with your child/children this past year! We look forward to your return and our continuing partnership. We are fully committed to each of our students. Please review our updated tuition and fee schedule, which now includes discounts for additional siblings. Do not hesitate to call or e-mail Principal Kate Segal with any questions or concerns at segalk@mtstmary.org or 623-3155.

Please return this form by Friday, January 12, 2018.

_____ YES! My child/children will be returning to MSMA next year!

Student Name(s)	Date of Birth	Grade Entering
_____	_____	_____
_____	_____	_____
_____	_____	_____

New sibling to MSMA:

ANY STUDENT ENTERING PRESCHOOL OR PRE-K, PLEASE CIRCLE THE FOLLOWING:

Preschool Program 2, 3, or 5 day program 11:45 or 2:15 dismissal

Pre-K Program 11:45 or 2:15 dismissal

My child will be attending our Aftercare Program Yes No As Needed

_____ No, my child/children, _____, will not be returning to MSMA next year.



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There are two methods of making tuition and fee payments:

1. Option 1 is through FACTS, a tuition management program, which consists of ten payments from your bank account into the MSMA bank account, beginning in July and ending in April.
2. Option 2 is one payment for the full tuition, which is due by July 1, 2018.

Alternate payment plans would need prior approval from Principal Kate Segal.

Our option is to use #1 or #2. (Please circle one)

____ PLEASE BILL THE \$300.00 NON-REFUNDABLE FAMILY PLACEMENT FEE TO MY FACTS ACCOUNT IN APRIL 2018.

____ ENCLOSED IS A CHECK FOR \$300.00

Check # _____

Parent/Guardian Signature _____ Date _____

Note: Please be advised that in the Mount Saint Mary Academy Parent/Student Handbook, it is the school's policy that parents must notify the school in writing if a student is being withdrawn. If a student is withdrawn between the first day of school and December 31st, the family is responsible for ½ of the full tuition. If a student is withdrawn on or after January 1st, the family is responsible for the full tuition amount.

There will be a 3% increase in tuition if the placement fee is not paid by April 30, 2018.